**NAME**

Unit XXX / XXX, My Street – Suburb   
Mobile:   
E-mail:

**Objective:** In relevance of my work experience in the Hospitality field, I’m looking forward to work as a waiter / waitress or Catering Assistant in this Restaurant / Cafe / Functions or Events.

In addition, I have attended a workshop “Working in Australia as a waitperson!

**Key Strength:**

* Hardworking and quick leaning
* Reliable and disciplined
* Team player
* Dynamic
* Positive

**Employment History:**

Job Title: **Waiter / Waitress – XXXX Restaurant**

XX/XXX to XX/XXXX

Duties: Taking guests to the tables, taking orders, handling menus, serving food and drinks, pouring wines, cleaning up tables, setting tables, cash handling, training staff.

Job Title: **Waiter**

01/2009 to 10/2009

Duties: Taking guests to the tables, taking orders, handling menus, serving food and drinks, pouring wines, cleaning up tables, setting tables, cash handling, training staff, house keeping.

**Education and Training:**

**XX/XXXX** RSA Certificate (Responsible Service of Alcohol). Sydney, Australia.

**XX/XXXX** Workshop: Working in Australia as a waitperson - West 1.

**XX/XXXX to present** Course, Institution. City, Australia

**Additional Skills**

* Advanced computer work (Microsoft office)
* Good communication skill

**Referees**

Name Mobile: 0415 997 438 (Eg.Homestay, or school, manager)

**Availability**

Weekdays: From XXX to XXX

Weekend: full time